



RNCYPT CALL FOR SUPPLIERS

Regional Network of the Children and Young People Trust (RNCYPT) is a youth led non-profit organization, working: To inspire children and young people to have a voice, space and capacity to meaningfully and effectively participate in policy and governance processes at national and regional level.

RNCYPT in the process of creating its 2019 suppliers register. The organisation invites applications from registered companies and organisations of the following goods and services for consideration as approved suppliers:

<ol style="list-style-type: none"> 1. Accommodation; 2. Advertising/corporate branding and promotional materials; 3. Antivirus software; 4. Catering Services; 5. Cleaning products, pest control; 6. Conference facilities countrywide; 7. Consultancy and Facilitation Services; 8. Corporate wear (t-shirts, caps and branded stationery) 9. Fixtures and fittings; 10. Fuel, lubricants and gas; 11. Generator Repairs and Services; 12. Groceries; 13. Motor Vehicles Servicing, Repairs and Panel Beaters; 14. Provision of ICT equipment, accessories; ICT hardware service, repair and maintenance. 15. Hiring of functions equipment; 	<ol style="list-style-type: none"> 23. Medical Aid; 24. Motor Vehicles Supplies, Tyres, Spares and Accessories; 25. Office Furniture; 26. Printing and binding services, 27. Public Address and Sound system; 28. Sanitary disposal services; 29. Solar equipment and consumables; 30. Stationery and office supplies; 31. Taxis services and local transport; 32. Travel Agencies; 33. Vehicle hire; 34. Television supplies 35. Laptops and printers 36. Solar system 37. Motor vehicle insurance 38. Cleaning and office maintenance services
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Existing and new suppliers of these goods and services are invited to apply. Interested suppliers to submit the following documents:

1. Certificate of Incorporation
2. CR14 (showing Directorship)
3. VAT registration certificate
4. Current Tax Clearance Certificate
5. Company/Business Profile indicating physical address
6. Clear banking details (FCA NOSTRO AND RTG\$)
7. Clearly defined payment terms
8. At least three trade references with full contact details

To Apply: Kindly hand deliver, post or courier all the required documents in a sealed envelope, clearly marked with the category applied for to:

Procurement Committee
RNCYPT
No. 3 Ifield Road
Mabelreign, Harare

Payment of \$20RTGS must be made to obtain a supplier registration form that *must be attached* on the company profile.

Forms can be requested on procurement@rncypt.org after payment to Ecocash Merchant Number:

315731

RNCYPT TRUST

The closing date for receipt of applications is 22 April 2019

Please Note: This is only an invitation to register as a supplier with RNCYPT and does not guarantee any form of contractual commitment with RNCYPT.

Only companies meeting the selection criteria will be contacted and notified of being selected.