



HER VOICE 4 CHANGE PROJECT

Terms of Reference: Project Mid-Term Evaluation

Regional Network of Children and Young People Trust is calling for applications from interested consultants to undertake the Project Mid-Term Evaluation of Her Voice 4 Change Project.

Project Title	Her Voice 4 Change
Project Location	Chinhoyi, Katiyo and Raffingora
Project Period	April 2019 – March 2021
Project Period Being Evaluated	April 2019 – March 2020
Evaluation timeline	May 2020 – June 2020

Project Background

Regional Network of Children and Young People is implementing an SRHR project with the primary goal of contributing towards universal access of SRHR information, resources and services by girls and young women (15-24 years) in 3 rural areas by 2021. Secondary target groups include boys and men, community health providers, and community leadership including traditional and religious leaders and Councillors. The implementation of the project has been made possible through the support of AmplifyChange.

The project is being implemented in 3 locations Chinhoyi, Katiyo and Raffingora. It focuses on the following objectives:

- To strengthen the knowledge of girls and young women on SRHR and improve access to Sexual reproductive health resources and services.
- To transform socio-cultural norms and practices that violate sexual reproductive health and rights of girls and young women (15-24 years).
- To enhance the capacity of central and local government to prioritize SRHR in budgeting, implement existing SRHR policies and programmes by 2021.
- To promote improved access to Sexual reproductive health information, resources and services that are youth-friendly by 2021.
- To influence social perspectives and knowledge on SRH needs and prioritize the implementation of existing SRHR policies and programmes.

Project interventions

Different interventions are implemented in communities, focused on capacity building, community dialogues and outreach activities.

Various strategies including advocacy are also used to promote access and utilization of quality SRH services. This includes making the services more accessible to girls and young women. A bottom-up approach advocacy intervention, with community-led strategies, is being used to influence decision making. Local level advocacy involves working with community gate keepers, community leadership structures to advocate social acceptance of practices that promote the SRHR for girls and young women. At national level, girls and young women are also leading advocacy focusing on policy makers such as parliamentarians to increase the number of policy makers who are involved in SRHR work.

Purpose of the Mid-Term Evaluation

RNCYPT is seeking to evaluate the progress of the project towards achieving the objectives and intended outcomes as stated in the Milestone and Indicator framework. The findings of the mid-term evaluation will be used to inform the remaining period of the project implementation and future SRHR programming.

Objectives and evaluation questions

The evaluation will focus on 5 key criteria as set out by the Development Assistance Committee (DAC) of the Organisation for Economic Co-operation and Development (OECD). These 5 criteria are: Relevance, Efficiency Effectiveness, Impact and Sustainability. The evaluation will focus on the short and medium-term effects of the project rather than the project's long-term effects on SRHR outcomes for girls and young women. Addressing the evidence gap on short- and medium-term effects is considered priority this point in time.

Relevance:

- 1) Were the activities, objectives and outcomes truly relevant to addressing underlying causes of the identified problems?
- 2) Were the activities, strategies and outputs consistent with the intended project impacts and outcomes?
- 3) Were the project strategies appropriate/relevant throughout the duration of the project?
- 4) Were the local partners chosen relevant to the project.

Effectiveness:

- 1) To what extent were the objectives achieved?
- 2) What were the major factors influencing the achievement and non-achievement of objectives?
- 3) Was the project design, methodology and indicators appropriate in addressing the outcomes and goal of the project?
- 4) Which interventions and activities demonstrate potential for up-scaling and taking forward?

Efficiency

- 1) Was the project budget adequate and costs proportionate to its benefits?
- 2) What were the most and the least cost-efficient interventions?
- 3) What was the efficiency related to capacity building of girls and young women?

Sustainability

- 1) What is the likelihood that the changes mentioned above will sustain after the project has ended?

Impact

- 1) What difference has the project made or progress towards achievement of impacts (change) in the lives of girls and young women?

Lessons learned

1. What are the key lessons learned?
2. What are the key challenges that may have affected the project achieving the intended results?

Evaluation scope

The evaluation will focus on 3 project areas, Chinhoyi, Katiyo and Raffingora

Approaches and standards

The following approaches and standards will be used to guide the evaluation.

Participation

To ensure consistent high-quality participation of beneficiaries, girls and young women will participate in an evaluation process in a number of ways. For the purpose of this evaluation girls and young women will participate as respondents.

Safeguarding children, young people and vulnerable adults

According to RNCYPT's standards, children, young people and vulnerable adults' safety and well-being should always be paramount. Children, young people and vulnerable adults should not be exposed to any risks and all staff, partners and consultants should adhere to RNCYPT's Safeguarding Policy and Code of Conduct.

The evaluation is expected to adhere to widely agreed standards for evaluation quality¹ and research ethics. The evaluators will specify the measures to be taken to ensure that the rights and interests of the participants in this evaluation are protected.

Evaluation design and methodology

The evaluation team will propose a suitable evaluation design and methodology that responds to the evaluation questions, and the resources available including field visits.

The evaluation will focus mostly on qualitative methods, which could include the following:

- a. Desktop review of all project documents
- b. Interviews and focus group discussions with

¹ Such as the OECD/DAC Quality Standards for Development Evaluation

- Project staff
- Trained peer educators
- Field coordinators
- Critical project stakeholders including traditional and religious leaders, community leaders, community members
- Project beneficiaries

Most significant change stories - to collect experiences from the perspectives of beneficiaries

Resources and Documents for review

The following project documents will be shared with the evaluation team:

- The project proposal and milestone and indicator framework of the project;
- Bi-Annual reports from project implementation submitted to AmplifyChange (which track progress, highlight lessons learned and opportunities for scale up);
- Project total reach tables
- Baseline report

Work plan, timeline and deliverables

The evaluation will be carried out between May and June 2020

Evaluation Phase	Focus	Deliverable	Timeline
1. Inception phase	Inception meeting with selected consultants to discuss evaluation methodology, design tools, detailed work plan and timelines	Inception report	Last week of May 2020
2. Evaluation research phase	Data collection and analysis	<ul style="list-style-type: none"> • Data collection tools • Field research 	First week of June
3. Report writing phase	<ul style="list-style-type: none"> • Develop report according to agreed format • Draft report submitted and evaluation team to present report 	<ul style="list-style-type: none"> • Draft evaluation report • Presentation of findings (Summary report and PowerPoint) 	Mid-June
4. Finalizing report	<ul style="list-style-type: none"> • Report review • Incorporating comments 	Final evaluation report	Last week of June
5. Submission of report	Report submitted to RNCYPT	Final evaluation report	30 June 2020

Qualifications of the evaluation team

RNCYPT is looking for a consultant, with a strong record in conducting evaluations.

Qualifications and Experience

- Post graduate degree in Public Health, Development Studies, SRHR, Human Rights, Gender Equality/Women's Rights, International Development, Community Development or related field
- Extensive experience in SRHR programming particularly for girls and young women.
- Significant practical and theoretical knowledge and experience of conducting evaluations for projects related to SRHR issues and development
- Demonstrable experience in producing high-quality and credible evaluations
- Previous experience in SRHR research or working with girls and young women
- Experience in quantitative data analysis
- Publications in the SRHR field are desirable
- Report writing skills, copy editing skills, content editing skills and formatting skills
- Expertise and knowledge of the SRHR context in Zimbabwe

Submission of Proposals

The proposal should include the following documents:

- A cover letter highlighting the consultants' interest, relevant experience and qualifications
- A detailed technical proposal with clear methodology, justifications and specifications in regard to any sampling, ethical considerations, methods for data collection and analysis
- A proposed work plan with key deliverables
- Competencies and experience for each consultant (detailed CVs and list of references)
- Proof of evaluation conducted in similar contexts
- Proposed budget (with daily fees and number of working days for each consultant)

Your response must be submitted in the following format:

- The proposals must be submitted in TWO (2) separate attachments. One will be marked "Technical Proposal" which will contain your proposal on all technical related aspects as covered, prescribed and requested for in the Terms of Reference (TOR). The second attachment will be marked "Financial Proposal" which will contain your detailed and comprehensive financial offer.

Interested consultants are invited to submit the proposals and accompanying documents by Monday 21 May, 2020 to the following email address recruitment@rncypt.org and copy rncypt@rncypt.org with the title HV4C Project Mid-Term Evaluation in the Subject line.